



Silver Lake Regional Middle School Meeting Minutes August 13, 2019, 7PM

PTO Board of Directors present:

Katie Berry, PTO Co-President
Lori Costa-Cline, PTO Co-President
Linda Lane, PTO Co-Vice-President
Lorna Rankin, PTO Co-Vice-President
Pam Quinn, PTO Secretary

June Meeting Minutes, Pam Quinn:

-approved by all board members present

New Business: Katie Berry

- we have to open a new bank account with the tax-ID number
- Open House on Thursday, August, 22. Need to determine scheduling, who will be available to be at PTO table at morning and evening sessions. We will collect emails and sell apparel from Special Tees.
- PTO Back-to-School event/dance/game night would be the 3rd Friday event in a row, after School-sponsored movie night and the student council dance. Ms. Costa-Cline motioned to not hold an event September or October. Ms Lane seconded. Motion passed.

Upcoming Events, Katie Berry:

- Ms. Costa-Cline would like to have an agenda calendar planned at our September meeting for the upcoming year as to what fundraiser will be held during what month.
- Back to School Night (BTS) for parents is on Thursday, September, 19 at 6PM. Co-Presidents will make a presentation to parents and acknowledge all the other board members present. Ms. Costa-Cline suggested we need a clear, bullet-point presentation to communicate with families what we do for the students and what we need from them to have successful year.

Fundraisers:

- Ms. Lane and Ms. Rankin will plan a calendar fundraiser with separate planning meetings.
- The calendar will be modeled on the SL Warriors Football fundraiser calendar.

- It will be part of the BTS night presentation so parents are aware it's coming up.
- We will ask administration to let PTO present the calendar at an assembly during SSR in early October
- Ms. Lane needs a letter with our tax-id number to submit to business that are being solicited for calendar donations
- Possible date to begin selling calendar is October 15
- Ms. Rankin suggested a game night fundraiser for January after the September event cancelled. She will be in touch with the game night contact.

Future Meeting Dates, Katie Berry:

-Ms. Berry researched other PTO and school committee meeting dates in order to avoid scheduling conflicts and maximize our meeting attendance. It was decided the monthly meeting will be held on the first Wednesday of each month (with the exception of January 2020). Dates are as follows: September 4, October 2, November 6, December 4, January 8, February 5, March 4, April 1, May, 6 and June 3.

2019-2020 Budget, Katie Berry:

-It was acknowledged that the 2019-2020 budget was approved by current board members via group text messages in July 2019

-Ms. Costa-Cline motion to adjourn the meeting at 8:35pm

Respectfully Submitted,
Pam Quinn